



General Public Complaints

Members of the public and students are encouraged to make their concerns known to the School Administration and to afford the School Administration an opportunity to review those concerns and respond to them.

Complaints about instructional materials, staff members or alleged violation of state standards should be dealt with first at the local school. Persons having complaints should approach the K-6 or 7-12 Principal and if possible resolve the problems at this level. Complaints about board policy or administrative regulations should be referred directly to the Executive Director.

When a complaint is made directly to the Board of Education or to an individual board member, it will be referred to the Executive Director for study and possible solution.

If the person or persons having a complaint fails to resolve their concern with the Principal or the Executive Director they may request that the matter be referred to the Board of Education. If the Board of Education deems it advisable they may provide for a hearing of the complaint at an official meeting of the Board of Education.

Any complaint about school personnel will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in open session, unless the affected employee requests otherwise.

Whenever a complaint about personnel is made directly to the Board as a whole or to a board member as an individual, it will be referred to administration for study and possible solution. The individual employee involved will be advised of the nature of the complaint and will be given every opportunity for explanation, comment, and presentation of the facts as he/she sees them.

If necessary, the administration, the person who made the complaint or the employee involved may request a meeting with the Board for the purposes of further study and decision. Such meeting will be held in executive session unless the affected employee requests otherwise. Generally, all parties involved, including the school administration, will be asked to attend such a meeting for the purposes of presenting additional facts, making further explanations and clarifying the issues.

Legal Refs: ORS 192.660, 332.107
OAR 581-22-805

Legal Reference(s):

[ORS 294.033](#)
[ORS 294.035](#)

[ORS 294.135\(1\)\(a\)](#)[ORS 294.155](#)
[ORS 338.115](#)