



Dear Community Member:

Thank you for your interest in partnering with Logos Public Charter School. Our Business Office is looking forward to working with you to facilitate different educational activities that our students can be a part of outside of their enrollment here at Logos. To be considered as a Community Partner for Logos, a prospective business must provide evidence that they are an independent contractor.

We need the following items to keep on file:

1. A 3 month history of invoices showing some students that do not attend Logos Public Charter School. This **can** be waived at the discretion of the Logos Business Office.
2. A Business License for the business applying as community partner.
3. A copy of current Liability Insurance for the business applying as a community partner.
4. A form [W-9](#)
5. The website address for the business applying as community partner if applicable.

Background Check: Our school board has established a policy, in accordance with state law, in which all Logos community partners and all their employees must complete a background check in order to be or remain a Logos community partner. Please complete your background check here: <https://www.helpcounterweb.com/welcome/apply.php?district=medford>. This is through the Medford School District. *If a business conducts their own background check as a part of the employment process you may email a signed letter (on letterhead) stating all employees are subject to background checks through the business.*

ODE Sexual Misconduct Verification: Senate Bill 155 passed in 2019, enacted the requirement for all contractors and volunteers not licensed with TSPC as a school employee in Oregon must complete a verification through the Oregon Department of Education. Please complete the verification [here](#).

Please email the above items along with your community partner application to our Business Office at accounting@logoscharter.com. If you would prefer to mail them to Logos, you can do so at:

Logos Public Charter School
1203 N. Ross Ln.
Medford, Or. 97501

When we have all necessary documentation and have received the background check results, we will notify you that you are approved as a community partner.

Community partners for Logos Public Charter School **MUST** be independent contractors within the meaning of ORS 670.600 and as used in ORS chapters 316, 656, 657 and 701. Logos reserves the right to refuse any community partner contract.



Community Partner Application

THIS IS AN INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES RENDERED TO LOGOS PUBLIC CHARTER SCHOOL, A CHARTER SCHOOL EXISTING PURSUANT TO CHAPTER 338 OF THE OREGON REVISED STATUTES AND THE COMPANY/INDIVIDUAL LISTED BELOW HEREINAFTER REFERRED TO AS “COMMUNITY PARTNER.”

Company Name _____

Email Address _____ Phone _____

Address of Business _____

Please attach form W-9

The parties agree as follows:

1. This agreement will be effective for the duration of each school year (first day of school to the last day of school) commencing from the date applied through a three year term. This is a (3) year community partner contract. A renewal application will be required upon conclusion of the 3 year agreement.
2. The Community partner shall comply with all applicable federal, state and local laws, rules, regulations and ordinances regarding their employees, including as to the protection of confidential student information, including, without limitation, the Family Educational Rights and Privacy Act (FERPA).
3. Services may not be subcontracted by the community partner. Services must be rendered by the company/Individual on the contract.
4. Logos Public Charter School may terminate this agreement upon 5 working days’ written notice to community partner. In such an event, the community partner shall be reimbursed for all services performed to date, as determined by Logos Public Charter School. If the community partner is convicted of any crime or offense, fails or refuses to comply with the written policies or reasonable directive of Logos Public Charter School, engages in serious misconduct, or materially breaches the provisions of this agreement, Logos Public Charter School may terminate this agreement immediately without prior written notice to Community partner.



5. This agreement shall not render the community partner as an employee, partner, or agent of Logos Public Charter School for any reason. The community partner acknowledges that they are an independent contractor with respect to Logos Public Charter School. Logos Public Charter School will not be responsible for withholding taxes with respect to the Community partner's compensation.
6. The community partner shall have no claim against Logos Public Charter School for vacation pay, sick leave, retirement benefits, Social Security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.
7. The community partner will carry liability insurance on terms acceptable to Logos Public Charter School. Liability insurance will be renewed each year and will not lapse. Logos Public Charter School may require proof of insurance from time to time. The community partner shall indemnify, defend and hold Logos Public Charter School harmless from any and all claims, rights or actions related to any of the community partner's activities under this agreement, including as to attorney fees and court costs.
8. The community partner agrees to complete the background check for all staff that will be interacting with Logos Public Charter School students. Approval is not complete as a community partner of Logos Public Charter School until the background check comes back approved through the Medford School District. If an employee is hired after the community partner application is approved, the community partner agrees to background check the individual themselves, or through the volunteer background check listed on this application.
9. Per Senate Bill 155, all staff that will have direct unsupervised contact with Logos Public Charter School students must complete the Oregon Department of Education Online Sexual Misconduct Verification. Approval is not complete as a community partner of Logos Public Charter School until the background check comes back approved through the Oregon Department of Education.

Signature _____

Print Name _____

If you have any questions, please contact Mackenzie at mfiano@logoscharter.com or 541-842-1933.



Your Business Information will appear on our school website.

Please add the information how you would like it to appear on our website.

Company Website: _____

Specialty: _____

Grades services are offered for (K-12): _____

Contact Person: _____ Phone # _____

Email: (please print) _____